

ANA International Outreach Travel Scholarship (IOTS) Proposal Template

Instructions:

Please format your IOTS proposal as outlined below. The proposal should be formatted as a single-spaced document using 11 point Ariel font with 0.5 inch margins. Complete each section under the section heading.

Upload the proposal and required supporting documents to the [2026 ANA IOTS Submission Portal](#).

Please note that incomplete proposals will not be reviewed by the Global Engagement Committee.

1. **Face Page**

- a. Applicant full name
- b. Whether the applicant is seeking *medical education* or *research track*
- c. Applicant Home Institution
- d. Year applicant joined ANA
- e. ANA Mentor
- f. Host Country including institution(s) where work will occur.
- g. Host country on-site supervisor or mentor including name, degree(s), position within the host institution, address, email address, cell number.

2. **Applicant personal statement**

Please do not exceed one (1) page.

3. Description of Host Institution

Provide information regarding the resources and structure of the host institution that are relevant to the success of your project. Please do not exceed 1/2 page.

4. If the applicant is a clinician, a description of Clinical Activities the applicant will undertake and supervisory plan.

Please do not exceed 1/2 page.

5. Education Activities the applicant will undertake as Trainee

Please do not exceed 1/2 page.

6. Planned project

Choose either the Research or Medical Education track.

<u>Research</u>	<u>Medical Education</u>
<p>a. Please provide a summary of your proposed project including Specific Aims, Background, Innovation, and Methods, including study design, analysis, and limitations. Limit your proposal to two (2) pages. This should include your plans for acquiring the appropriate ethical approvals prior to your arrival.</p> <p>b. Please outline any preparatory activities planned pre-travel. Limit to 1/2 page.</p> <p>c. Please outline the impact and/or sustainability of your project, if successful. Limit to 1/2 page.</p> <p>d. If you will also provide medical education <i>as a trainer</i>, please describe this as well. Limit to 1/2 page.</p>	<p>a. Please provide a summary of your educational activity highlighting the topic, relevance to the setting, audience, didactic program, and assessment tool to document effectiveness. Limit your proposal to 2 pages.</p> <p>b. Please outline any preparatory activities planned pre-travel. Limit to 1/2 page.</p> <p>c. Please outline the impact and/or sustainability of your project if successful. Limit to 1/2 page.</p> <p>d. If you will also participate in any research activities at the institution, please describe this as well. Limit to 1/2 page.</p>

e. Please detail any costs associated with your proposed project and how they will be addressed. Limit to ½ page.	
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7. Timeline for activities (including travel dates)

This should include preparation prior to travel dates, activities planned at the host institution, and any project-related activities that are anticipated to occur after returning from the host institution including the required report to ANA within 90 days of return. Limit 1/2 page.

8. Detailed IOTS budget (requested funds not to exceed \$5,000)

Costs associated with travel to the host institution including roundtrip airfare, country entry, medical evacuation, and repatriation insurance (if institutional insurance is unavailable), visas, medical license, accommodations, and local transport during an abroad rotation, and/or vaccinations/travel-related medications. Salary support is not permissible. Limit one (1) page.